

	Union Center Fire Company Best Operating Guidelines	
	Subject: Driver training performance/evaluation	BOG series General
		Initiated 4/1/17
Approved: Fire Chief __Chris Hoyt	Revised **/**/**	

Instructions:

After each session, the trainee and the trainer will fill out sheet with the performance details associated with the session. After review and discussion by the trainee and the trainer, the trainer will place the completed sheet in the Training Officer's box. The Training Officer will review the evaluations and notify the trainee it is ok to advance to the next phase. If the trainee has any questions about this process they can contact the Training Officer with their questions. Phases 1 and 2 will be conducted and documented by an authorized UCFD Driver Trainer. Phase 3 will be conducted and documented by the Training Officer or a designated representative of the Training Officer.

Driver Training Phases:

- 1: No lights or siren; non- incident familiarization/driving the vehicle around the area.
- 2: No Lights or siren; non-incident driving around the area reacting to scenarios
Practice parking the vehicle properly in accordance with the scene.
Practice, run through the appropriate duties associated with the vehicle being trained on.
Demonstrate your proficiency conducting the appropriate duties associated with the vehicle to be certified to drive.
- 3: Emergency mode(lights and sirens, to an incident with the Training Officer or Designee to demonstrate your competency with the vehicle –
Parking the vehicle in accordance with the scene
Demonstrate your proficiency conducting the appropriate duties associated with the vehicle to be certified to drive.

Driver Trainee Name: _____ Date: _____

Union Center Fire Department Vehicle (circle):

P/T53 Squad 53 Utility53 Trailer Brush53 Tanker53 Rescue53 EMS53 Car53

Phase (circle): **1 2 3**

For completion by Driver Trainee:

What did you do well?
What do need to improve on?
Do you feel you are ready for the next phase?

For completion by Driver Trainer:

Name: _____

Please circle the most appropriate answer to the following questions regarding your driver trainee:

Was the Driver Trainee on time, appropriately attired, and receptive to learning?

Yes / No

Were you able to explain or teach the Driver Trainee something new? **Yes / No**

Familiar with Equipment:	Meets	Needs More Practice	N/A
Proper Radio Usage:	Meets	Needs More Practice	N/A
Use of Lights & Siren:	Meets	Needs More Practice	N/A
Starts & Stops:	Meets	Needs More Practice	
Proper use of signals:	Meets	Needs More Practice	
Judgement at intersections:	Meets	Needs More Practice	
Turns not wide or short:	Meets	Needs More Practice	
Attentive to traffic:	Meets	Needs More Practice	
Parking at Scene:	Meets	Needs More Practice	
Vehicle position in lane:	Meets	Needs More Practice	
Appropriate speed:	Meets	Needs More Practice	
Driving in hydrant district:	Meets	Needs More Practice	
Driving on rural roads:	Meets	Needs More Practice	
Clean & Restock:	Meets	Needs More Practice	N/A
Crew Interaction:	Meets	Needs More Practice	N/A
Backing into Bays:	Meets	Needs More Practice	N/A

Areas of proficiency:

Pumping (S53/PT53/T53/BR53)	Meets	Needs More Practice
Cascade (R53)	Meets	Needs More Practice

Areas for improvement:

Driver Trainee Signature: _____

Date: _____

Driver Trainer Signature: _____

Date: _____

Training Officer Review Signature: _____

Date: _____