

	<b>UNION CENTER FIRE COMPANY INC.</b> <b>Best Operating Guidelines</b>	
	<b>Subject: Staging</b>	<b>BOG Series Operations</b>
		<b>Initiated</b> <b>01/01/04</b>
<b>Approved: Fire Chief Chris Hoyt</b>	<b>Revised</b> <b>03/02/13</b>	

All personnel (except driver) should check in and out through the IC for assignment unless given orders prior to arrival.

A Staging Officer and area will be established at an incident when needed, by the Incident Commander. The staging area should be established away from the incident scene. When setting up a staging area, tarps should be used to keep tools and SCBA's organized. All firefighters not having an assignment or have arrived on the scene late will report to the staging officer.

Apparatus drivers will stay with their apparatus at all times, unless told differently by Officer or the Incident Commander.