

**UNION CENTER FIRE COMPANY**  
**OFFICERS MEETING**  
**May 8, 2011**

**PRESENT:** A. Silvestri, M. Belensky

**NOT PRESENT:** C. Hoyt, J. VanKuren, D. Hill, B. Bealo, R. Serowik, J. Hardik, T. Mason

**CALLED TO ORDER:** 7 p.m.

**OFFICER REPORTS**

**CHIEF:**

- All meters are done and everything has been put into service. CO meter is on EMS. Meter on Chief's car has been changed to a 5-gas meter. New 5-gas meter is on the Squad. Old meter is on the Pumper-Tanker.
- School has ordered the Knox box. I have the keys. This is going to be placed in the front of the building. One key will also be stored on the Squad and the other on the Chief's car.
- Regarding Boswell Hill Church tour, I talked with John. I have to give him a 2-week notice for when Mark and Dennis are off so that a tour can be arranged. I will talk to Steve about this.
- Church on Maple Drive requested a letter from me regarding runs and response times in the district. Currently the church is requesting a variance from NYS on their new building. They do not want to have sprinklers due to well water. The cost will be phenomenal; it will be double the cost with sprinklers. I have been working with Bill on this and the letter was written (Bill came and picked it up during the meeting).
- Regarding the Union-Endicott school on Taft, I talked to the principal, Michelle. The only night they can do tours is Wednesday. They are not open on Saturday and will not be able to accommodate us. I have to talk to Chris regarding a good time and get back to her on this.

**FIRST ASSISTANT CHIEF:**

- ID tag BOG was completed today and will be sent out by e-mail and will be posted. An e-mail will be sent to the members who are still in need of the ID tags. We may need to come up with other options to attaching them besides zip ties because these have been breaking too easily.
- (Discussed EMS call yesterday).
- I feel that a meeting needs to be scheduled between the officers and EMS captain and lieutenant to work out all of the issues which have been brought up recently. These issues are affecting morale.

- (Discussed issue of people coming back from leave of absences who were not in good standing when they left).
- I would like a prompt response from the chief to e-mails which are sent out by me and the other officers.
- Run cards are updated for MVAs and structure fires on Union Center side of the hill; Maine, West Corners and West Endicott. Letters of notification will be sent out this week.
- The 35-foot ladder is to remain off the rigs for now as it will only fit on Engine 1, but it has passed inspection.

**SECOND ASSISTANT CHIEF:** Not present.

**DAY CAPTAIN:** Not present.

**NIGHT CAPTAIN:** Not present.

**FIRST LIEUTENANT:** Vacant

**SECOND LIEUTENANT:** Vacant

**FIRE MARSHAL/SAFETY OFFICER:** Not present.

**EMS CAPTAIN:** Not present.

**EMS LIEUTENANT:** Not present.

**FIRE POLICE CAPTAIN:** Not present.

### ITEMS FOR ACTION

Chief:

- BOGs for social networking, air monitoring and purchasing with ideas from Mark and Chris (if asked). (03/2011)
- Cover sheets for annual review of current policies. (04/2011)
- NIMS transcript for all members. (03/2011)
- Contact members who are Not In Good Standing and talk to them regarding their intentions every quarter. Needs to be done for this quarter. (05/2011)

First Assistant Chief:

- Send out letters (with help of Besty and Chris) to West Corners, Maine and West Endicott notifying them of run card changes. (05/2011)
- Deal with chainsaw fuel issues. (05/2011)

Second Assistant Chief:

- Contact Capt. Battaglini to schedule bailout training for those who still need it. (03/2011)
- Work with chiefs and board to determine what type of training hours will count towards incentives. (03/2011)
- Rig-backing training once new BOG is received. (04/2011)

Day Captain:

- Work with Mark to establish new schedule/sheets for monthly rig checks. (03/2011)
- Update Squad and Rescue inventory and return to Dennis. (04/2011)
- Change batteries in all garage openers at Station 2. (04/2011)

Night Captain:

- Get updated inventory on Web site and in all log books once received. (04/2011)
- Change batteries in all garage openers at Station 1. (04/2011)

Fire Police Capt.

- Update Utility inventory and return to Dennis. (04/2011)
- Create "rig-backing" BOG and send to chiefs for ideas. (04/2011)
- Work on in-house fire police training. (04/2011)

EMS Lieutenant:

- EMS 53 inventory and return to Dennis. (04/2011)

Safety officer:

- Attend ISO training and report back. (04/2011)
- Meeting with Firehouse rep in June and report back. (04/2011)

**MEETING ADJOURNED AT:** 9 p.m.

Respectfully submitted by Karen S. Miga