

UNION CENTER FIRE COMPANY

BOARD OF DIRECTORS MEETING

February 2, 2013

PRESENT: M. Henry, W. Miga, B. Dieffenbacher, A. Green, K. Miga, C. Hoyt, D. Hill, H. Polhamus, M. Belensky

NOT PRESENT:

Election issues: The president needs to appoint two “tellers” at the election to count the votes, according to the bylaws. Mark H. feels that we need to amend the bylaw to include the definition of what a teller is.

Wes brought out the fact that the process of elections we have been doing has been a polarity vote and not a majority, as the bylaws require. Discussion regarding the discrepancy between tradition and what is actually written in the bylaws. For this election at least, we will follow the bylaws and discuss amending them in the future. The board positions are different if there are multiple positions open, with nothing reflecting how this vote should occur. After a discussion, we decided to continue along as we have been in the past and propose a bylaw change to vote a different way which may be more

PO policy: Mark H. clarified what he meant regarding signing off on board POs. For the time being, this policy will not go into effect until March 1st, when Karen will send it out. In the meantime, the chiefs’ POs will continue to be signed and any problems or issues will be worked out regarding who will be signing them prior to March 1st. Board members will sign off on projects they are responsible for. E-mail approval will be fine; just send an e-mail to Alice. Electronic POs are the way to go if you want to be reimbursed quickly; written POs require an extra week. With line items with both board and chiefs responsible, either board members or chiefs can sign off. EMS and Fire Police will be signing off on their own budget line POs.

Back door at station 2: Electronic lock is not yet in place and work also needs to be done so our keys will work, but the new door is in place and the work is about three-quarters finished.

OSHA classes: Wes made contact with the PESH representative, but the PESH representative did not return Wes’s call to set up a meeting. Wes will follow up on this on Monday. He will also talk to Ken regarding this.

Overhead doors: M. Henry will put a work detail together for sometime in March; he has to look at his schedule. We will pick a date for the work detail at the 03/04/2013 meeting.

Physical medical forms: We will discuss this at the next work session.

Gear rack: Mark H. is going to call the representative from the company regarding this.

Returning inactive life member: We referred to the bylaws and discussed the process.

Land deal: No update.

Alarm system at Station 1: This was repaired.

Septic tank at Station 1: This was pumped.

Policy list: Will be addressed at work session.

Uniforms: Mark H. says that this should be put in the budget for 2% money and addressed as a project. Mark B. will look into pricing regarding this.

Outlook: We will go over Chris Hoyt's outlook budget at the next work session.

We will reschedule budget meetings and work sessions following the election.

Respectfully submitted,

Karen S. Miga

