

UNION CENTER FIRE COMPANY

BOARD MEETING

April 1, 2013

PRESENT: M. Henry, B. Dieffenbacher, A. Green, K. Miga, B. Smack, D. Hill, M. Belensky, D. Kerila

NOT PRESENT: C. Hoyt

Mark H. is trying to round up all of the pieces of equipment to finish the bay doors at Station 1, which seem to have gravitated to different places. D. Hill located some of the parts during this meeting and mentioned that he believes the rest are up at Station 2.

Adrian is going to look at the door at Station 2 that is still not working.

Mark H. ordered the gear rack for Station 2, but it has not arrived yet.

Wes has updated us on the OSHA class status (From his e-mail: "The updated Training & Service Record form is now in service, and the OSHA/PESH training topics have been added to the hours tracking spreadsheet. The next step is to define the detail under the topics.")

Next board work session will take place on 04/08/2013 at Station 1 at 7 p.m.

We will be signing the consent for the land deal this evening. Once it is signed, this process will move towards closing.

Will discuss improving meeting attendance at the work session on 04/08/2013.

Will discuss the physical form and whether it is in its final stage at the work session on 04/08/2013.

Grease trap needs to be located outside the building at Station 1 and we need to see if this needs to be pumped. It is connected to the big ditch in the middle of the bay area.

Please look at all of the accounts that Bill has sent out and make sure that all is in order. Light bars will be moved from the Apparatus to the Equipment budget following a discussion about where this item should be.

Bill is trying to set up an appointment to have someone come in and talk to us about doing our audits. Our current auditor is over a year behind on this. Bill has found a company in Endicott which works for nonprofits. We will talk about a date for this at the 04/08/2013 work session and also a date for the cleaning lady.

Chris H. notified us (via his written report) that he wants to invite the PESH inspector to come in June/July.

Chris filled us in on ISO rating and the work that needs to be done for this.

Mark H. thought that having the Auxiliary handle rental of Station 1 might cause more hassles. Mark B. clarified the reason for this; that if the job is spread around to other people it will avoid the situation of having no one able to be in charge of this if Mark H. is OOS for some reason. Discussion regarding putting the contract on the web site; Mark H. believes that this was discussed before but never happened for some reason.

Bill D. said that his brother-in-law, who owns a dry-cleaning business, told Bill that our washing machine and proper soap should take care of everything we need for cleaning gear. He told him to be wary of paying for services we might not need. Dennis said that he is most interested in the inspection of gear, as the company we are looking at is certified for inspection. He isn't sure about the cleaning aspect, but we can get a demonstration. Mark B. said that the advanced cleaning would be beneficial for removing things like blood. Dennis said that the moisture barrier is tested as well as other things, and the company can document whether something is an immediate problem or not. Bill mentioned that we need to document the proper steps for cleaning gear and post them so that everybody does things correctly. Mark B. said that he started a list for the gear-washing process and will try to have this together by next month.

Chris said that work on the FEMA grant to obtain a rig, safety equipment, or gear has begun.

Respectfully submitted,

Karen S. Miga