

UNION CENTER FIRE COMPANY
ANNUAL COMPANY MEETING

March 3, 2014

PRESENT: M. Henry, G. Greenlee, B. Dieffenbacher, M. Belensky, K. Miga, C. Hoyt, H. Polhamus, B. Polhamus, J. Brown, B. Frantz, D. Hoeflein, , W. Miga, A. Holton, , A. Green, R. Serowik, R. Bealo, F. Trzcinski, F. Frantz, D. Kerila

CALLED TO ORDER: M. Henry

MINUTES FROM: 02/01/2014 **ACCEPTED:** R. Bealo, W. Miga

TREASURER'S REPORT

Activity checking:	\$5,890.97	Activity:	
General checking:	\$2,454.65	2% Money:	

Motion to accept: seconded by Bob Bealo, Seconded by Dan Kerila

BILLS AND COMMUNICATIONS

BOARD COMMUNICATIONS

Appraisal sent to M. Henry. Reviewed as incomplete. 3/17/14 Work Session. Gear cleaning contract done thanks to C. Hoyt. M. Henry to secure Tower at Station 2 during fair weather

Board to review purchase order procedure and work with Alice Fiaco due to Endwell's recent audit.

Bill D. recieved latest Insurance Quote. Frank T. to check with Lourdes regarding Physical Contract.

Bill D. Budget finalized & sent to Chief Hoyt & he will submit to officers.

OFFICER REPORTS

CHIEF:

Thank you and good job to everyone on Daugherty RD fire. It was a great stop

We will be trying to respond at least an engine even on auto alarms with proper code given, so if available please go to station and man rig.

Western Broome Chiefs have approved 4 seminar classes from meridian fire training. Classes will be May 20th THERMAL IMAGING, JUNE 17th RADIO OPS AND SIZE UP, SEPT. 16th SMOKE SIGNALS, AND OCT. 21st SHUT THE FRONT DOOR. Class descriptions can be found at www.meridianfiretraining.com

Reminder at calls if assigned to shut electric off just shut MAIN breaker off and not individual breakers
There is a New policy at Sunoco for fuel. Sign 2 receipts 1 for dept. PO and other for envelope at Sunoco- remind cashier you need to sign 2 if they don't remember

We had a Joint officers meeting with Maine fire on Tues. 25th at 18:00 @station 33 – purchase ideas discussed

Update on Brush- box off tonight or Tues. am. Committee met again this past week to discuss build options. Setting an appointment to go look another brush built by Har-Rob. Pre build meeting with Jim scheduled for next week.

Tahoe/EMS update, Tahoe found that meets our needs membership vote in new business

Idea of patching ops channels together for incidents with dept. on high band and low band. Will follow up with Brett to see if this is moving forward.

Officers working on assigned rig inventory and "property of" sticker replacement

Capt VanKuren and Capt. Miga will both be training officers, all officers expected to help or anyone interested to assist with drills contact either Capt. Send any training requests or ideas to both training officers.

Reminder of new required hour policy that went into effect Jan 1st. All members need 10 hours per quarter in respective membership category. See policy for specifics

FIRST ASSISTANT CHIEF: 1. Please turn off GPS units in apparatus, when the back at the stations.

> The units are unable to receive signal properly inside, and a few were
> found to be locked up at incorrect locations. Please turn them off when
> not in use.

> 2. Drivers, Reminder to stay in/with your apparatus. The only time you
> should be leaving it, is when you are told to by an Officer, or some other
> emergency situation.

SECOND ASSISTANT CHIEF:

- Thank you for running Engine 98.

DAY CAPTAIN: No Fire Report

NIGHT CAPTAIN: Night Captain

- I think that the interior crew was more diligent about communications with Operations Chief Officer Silvestri at the Daugherty Road fire in Maine. Keep up the good work.

FIRST LIEUTENANT: Inventory is up to date and Thanks for running Engine 98.

SECOND LIEUTENANT: Broome County training schedule has been posted for spring/summer 2014

-Thanks to all who have been running Engine 98

FIRE POLICE CAPTAIN: No report.

EMS: I encourage everyone to take the EMS home to cover to calls, just remember to let the appropriate people know. Remember to bring the medications indoors if the vehicle is going to be left outdoors. BLS Narcan is now in service on the EMS and in the first in bag medication pouch. If you have not been trained on this medication yet please contact me or ray to get you the proper training. If any medications are used I ask of you can send me an email with what was used just so I can make sure everything gets restocked appropriately until I get used to this new position.

FIRE MARSHAL: No Report

SAFETY OFFICER: No Report

MAINTENANCE: Battery tenders in service please review instructions. Annual service to be done soon. 1. I have purchased a Battery (Load) Tester for each station. Please read > instructions prior to use.
> 2. I have taken inventory and reorganized the sockets in the tool box at > Station 2. There are sockets missing. Please, when you're done using them, > put them back and please keep them on the racks. It is a lot easier for > the next person to find a socket that they need.
> 3. Annual service/inspection will be starting this month into April, for > the small vehicles. If there are things in need of repair, please let me > know or send via the website.
Station 2 needs small garbage bags & John fixed Men's room toilet

AIR/CASCADE: All in service.

TRAINING: 3/1/14 Went to United Methodist Church. Went Ok besides water leak in church and the fire call. We need to get back to this church since we didn't finish tour. Wes & John to do Training We got an offer to finish the walk-through of the Union Center Methodist Church on Maple Drive that was interrupted by a call. In addition to the church, they also have two houses.

We will have a tour of the dispatch center tomorrow night. We will be leaving the station at 18:30.

Captain VanKuren and I plan to meet with Maine on Saturday to begin making a training schedule for the rest of 2014. Schedule on 3/8/14. **A tour of County Dispatch facility 3/5/14.**

HEALTH/SAFETY: No Report

AUDIT: None scheduled

PARADE: Participated in recent St. Pat's parade.

AUXILIARY: Proposal - tabled at this time. B. Frantz, B. Dieffenbacher, A. Holton + Auxiliary

BYLAW: Vote on bylaw proposal clarifying when the company officers take office (i.e. chiefs and line officers on March 1st and board of directors immediately after convening at the annual meeting to decide who will hold what office. Vote 14 YES, 0 NO, 0 ABSTAIN

B. C. FIREFIGHTERS ASSOCIATION: UCFD to host this Friday 3/7/14

WEBSITE: No Report

- **RETENTION/ RECRUITING/ MEMBERSHIP:** All 3 applicants passed background check. Jason Tennant already got his physical. The background checks were received for all three new members, and they have been given the forms to get physicals.
- Physicals are now at the new Lourdes building on Shippers Road in Vestal. The new forms are on the Web site.

ELECTION OF NEW MEMBERS: N/A

MEMBERS COMING OFF PROBATION: N/A

SUNSHINE: N/A

OLD BUSINESS

C. Hoyt said that the officers met before the first budget meeting to discuss rig replacements. It was decided that the brush truck is due to be replaced. The current chief's vehicle will be converted to an EMS vehicle and a new Tahoe will be purchased for chiefs. The 2014 bid took so long from the State that Chevy has ceased production of the vehicle we wanted. New pricing will be out in about a month. It will probably be early summer before we get State approval, with delivery in the winter, which is not as soon as we hoped. A. Holton will work with R. Serowik to get pricing on cabinets to convert the Tahoe to the EMS vehicle. The old Tahoe cabinet will go into the new one.

C. Hoyt said that nothing on the State bid will work for the brush truck. We will purchase a 1-ton vehicle and all we need can go on it. We will use our skid with a new pump. It will be a flatbed truck, not a pickup. It will have a hose reel with forestry hose. The brush

truck committee has looked at other options and the prices were higher for specialty trucks. Chevy came in at about \$8000 lower than Ford. We are asking for up to \$65,000 to purchase a new truck by membership vote. B. Dieffenbacher said that due to our outlook plan, we have saved up money for this and the money is already allocated. We can afford it. C. Hoyt said that he will check with dealers on whether we might be able to package two vehicles together, instead of waiting until winter for the EMS/Tahoe exchange.

Membership vote regarding authorizing \$65,000 to be used to purchase a new brush truck (thank you brush truck committee, for all of your hard work).

YES: 16 NO: 0 ABSTAIN: 0

Discussion and vote regarding reinstating the social committee, which can include all classes of members:

YES: 15 NO: 1 ABSTAIN: 0

The 2013 committees were disbanded by M. Henry and new ones were formed. If you were not present at the meeting, you may still volunteer for a committee. Only the bylaw committee is restricted to only three members. (In some cases you may have been signed up for a committee even if you were not present.)

- AUDIT: J. Drotar, K. Serowik
- PARADE: R. Bealo, S. Bealo
- SOCIAL: H. Polhamus, J. VanKuren, K. Greenlee, B. Frantz
- WEBSITE: M. Belensky, W. Miga
- BYLAW: T. Mason, K. Miga, J. Brown
- MEMBERSHIP: J. VanKuren, W. Miga, M. Belensky, D. Hoeflein, A. Holton
- SUNSHINE: E. Belensky

M. Belensky said that Little Meadows Fire Chief “Chip” Barnum passed away and one of our former chiefs is now a member of that department. M. Belensky asked if we could send a donation to Little Meadows Fire Department as per information in the obituary. M. Henry and W. Miga said that our accountant is looking into whether we are allowed to make these kinds of donations as a nonprofit organization. This vote for a \$100 donation is pending whether we can legally make this type of donation.

YES: 16 NO: 0 ABSTAIN: 0

J. Mann was awarded his 5-year service award as he was not at the Christmas party. Congratulations, Jack!

NEW BUSINESS

**Appraisal sent to M. Henry. Reviewed as incomplete. 3/17/14 Work Session. Gear cleaning contract done thanks to C. Hoyt. M. Henry to secure Tower at Station 2 during fair weather
Board to review purchase order procedure and work with Alice Fiaco due to Endwell's recent audit.
Bill D. recieved latest Insurance Quote. Mark Henry to check with Lourdes regarding Physical Contract. Approval given by majority of voting members to purchase New Chevy Tahoe \$35,000 to replace Chief's vehicle and \$10,000 for equipment.
Bill D. Budget finalized & sent to Chief Hoyt & he will submit to officers. Gordan Greenlee resigned from the board effective immediately. Bill Frantz and Mike Wiley nominated for the Board.**

REFRESHMENTS FOR NEXT MEETING: Mark Henry

NUMBER ATTENDING: 17

VOTING: 14

TIME ADJORNED: 19:39

NEXT MEETING: April 7, 2014

Respectfully submitted, *Frank M. Trzcinski*