

UNION CENTER FIRE COMPANY

BOARD MEETING

May 22, 2016

PRESENT: W. Miga, K. Battaglini, B. Dieffenbacher, B. Bealo, C. Hoyt, K. Miga

NOT PRESENT:

Food for monthly meetings: There seems to be reluctance about signing up to provide meals. We decided to put up for a membership vote as to whether or not we will continue to have a meal. We could either eliminate this altogether or have a signup sheet where people can all take turns either preparing a meal or ordering food so that the responsibility is more evenly distributed.

We need a membership vote on the Little League sponsorship. This should be added to the list of things that we will vote on that come up after the budget. Bill will ask what team we are sponsoring to see if we have a team, because last year we did not have one.

Reorganizing the board: Ken is VP, Bob is director-at-large, Karen is secretary.

Review of member progress: We need to spend time on this periodically so that members do not fall through the cracks.

- Bob Bealo- get physical report findings from our provider for UHS physical.
- Brianna Bealo- turn in leave of absence letter.
- Jim Brown- signed up for Fire Officer 1 class? Chris will remind him at the officers' meeting.
- Joe Drotar- was going to get involved with QuickBooks. He picked up the disk. Bill has been in contact with him.
- Rick Fiori- needs BEFO class
- Bill Gazdik- scheduled for physical on May 31st.
- Rachel Greenlee- turn in hardship letter or leave of absence letter. Wes will talk to her.
- Adam Holton- scheduled for physical?

- Seth Knapp- Chris received a text on 05/02/2016 saying that he is very busy and has no free time; that is why he has not been around.
- Joey Pedro- will either get a resignation letter or he will be coming off the roster eventually.
- Henry Polhamus- wants his time at Vestal reflected on the roster. Karen will consult the bylaws and determine how this should be handled.

Generator: All paperwork is signed; just waiting for work to be scheduled. Wes will call about this.

Building maintenance: Wes will make a list of scheduled maintenance items and we will make a written calendar.

Cell tower proposal: Wes sent an e-mail to the board after talking to our attorney. We are going ahead with Steel in the Air. It will be 1 to 2 weeks before we get the results of the analysis. The contract will then go to our lawyer for review. Bill suggested that we mention that we would like something nicer-looking than a bare tower. Wes found information stating that (at least in some cases), you can only have a certain number of attachments if you have something like a flagpole, which may limit our income.

Physicals: We decided that they need to be scheduled by the end of June and done by the end of July; if members can't get them scheduled during this timeframe they should let us know. Members who have Administration level on their physicals cannot go to the scene until they get this changed. Auxiliary members need to ask for fire police and driver status until the form is updated. Those with firefighter physicals from another provider need to submit results for review to our provider within 30 days. Karen will send out e-mails regarding all of this to the members.

Financial practice: We updated the budget account ownerships. Bill will update the financial practice policies accordingly.

CentreLearn/OSHA training: There is equivalent education through our insurance company and we are canceling CentreLearn. Bob will contact the insurance company and start setting things up for us in terms of log-in and passwords or whatever is needed. Bob will print out topics for OSHA requirements for the board to review at the next monthly meeting. After Bob sets everything up, he will contact Chris and Ken to figure out options for members to obtain OSHA training hours.

Karen will send Joe Barrie a letter regarding his termination from the company.

Station rental: As per our lawyer's suggestion, we decided that station rental will be restricted to members only, with certain exceptions voted on by the board.

Personalization of apparel: Personalizing of apparel may be done for recognizing members coming off probation and for incentive clothing; all company-owned gear may not be personalized. The Auxiliary is okay with these rules. Bob will talk to Ray about these rules applying to EMS as well.

File server: Kurt Schaffer said that using the existing server is a very costly option for our department. It would be best to obtain a network storage device. We will get suggestions from him.

Key fob system: We will show Bob how to manage this.

Budget outlook: Bill is getting information from the bank about how we can manage payment of our mortgage and the cost of a new rig. The balloon payment for the mortgage next year will result in considerable savings which could be applied to the purchase of the rig. We talked about taking money from the outlook to pay off the mortgage instead of paying interest on a loan, or perhaps going through the State or bonding through the State. The company building the rig may also offer financing. Our goal is to minimize the mortgage payment and get the most loan against the rig at the lowest percentage.

Key situation for stations: An inventory of all of the locks was done. We are missing keys and need to re-core. No grand master keys are missing, but G keys are the problem, which open external doors.

Respectfully submitted,

Karen S. Miga

