

# UNION CENTER FIRE COMPANY

## BOARD MEETING

July 11, 2016

**PRESENT:** W. Miga, B. Dieffenbacher, K. Miga, R. Bealo, D. Dieffenbacher, J. Drotar, A. Silvestri, R. McConnell

**NOT PRESENT:** C. Hoyt, Ken Battaglini

Do station cleaning expenses for May seem high? This could either be due to this being two months' worth of payment or perhaps cleaning supplies were purchased. Bill will look into this.

Brianna Bealo and Cindi VanKuren are requesting leaves of absence. We voted to accept both of these letters.

Regarding quarterly hours for MNIGS: Joe Drotar brought up that it is difficult for business members to get hours. He is wondering if business members should have a percentage of attendance at meetings counted (like 80%) rather than a total number of hours. We mentioned that Joe might be able to do certain things with auditing/financial issues that we need to look into that would not even require coming to the station. Joe will send a hardship letter for this quarter.

Bill got info from Mark Henry regarding the PayPal account, which needs to be converted over from Mark Henry to us. He will be working on that. We also received our first payment from Amazon Smile (\$100).

Cell tower negotiations are almost done. We agreed to \$375, 3% annual increase for the first tenant, and \$2000 sign-on bonus. We also proposed receiving 25% of gross revenue for additional tenants and it appears that this was accepted.

OSHA training/online OSHA education: We will use the classes that Bob has designated. Bob needs a list of who did the 6-hour class (there is a copy at Station 2 on the desk in the back room). Bob estimates that getting everything set up on the computer will take about a month. Bob will send out a memo to the membership by July 31st regarding this, even if it is just to say that the details regarding online OSHA training will be forthcoming.

Physicals – We talked to Lourdes and asked them to change the physical results for the Auxiliary members that came back with Administration status; they sent new reports of findings so that those members may now go to the scene. The bylaws need to be updated to reflect that it is not required that Auxiliary members go to the scene; Bob is handling the proposal for this. Some members still need physicals and they have until the end of July before they become MNIGS.

Financial practices policy – We voted to adopt the policy with the change of the word assure to ensure.

Generator maintenance – Looking to Ken to update us on the status of this. Apparently we need the model and serial number or the manual for the generator here at Station 2. The plate was removed from the generator here and we do not know the serial number. No one can find the manual either. Basic things like changing oil can be done for the generator at Station 2, but maintenance cannot be done without this information. Joe Drotar believes that the generator was purchased from Home Depot sometime around 2008. He thinks that Alice can help us with the records and that we can find the receipt, which perhaps will lead to some of the information we need. Joe will help Bill look into this.

PESH visit – Ken was working with Chris; we do not know where this stands.

Henry Polhamus – After a little confusion, we found that Henry has 12 years at Vestal and not 20+ years. He can apply 5 years of that towards Life Membership in UCFC. When he reaches 15 years here, he will become a life member.

Company-owned apparel – Bob has not had a chance to talk with Ray regarding EMS apparel yet.

File server – Bob has not gotten any information from Kurt Schaffer yet.

Key fob system – When Bob is available, Wes is going to show him how to add new users.

Maintenance room access – We will give everyone access to the maintenance room at Station 2 when we recore the key box. A meeting regarding the recoring project is taking place this week with the company that is doing the work. Then a proposal will be made between the board and the chiefs and maybe the officers regarding what the recoring structure is going to be.

Budget to the Towns – We opened up a discussion regarding this and will continue to discuss and determine what we think is a reasonable request, taking into account that we are purchasing a rig and will also be making a balloon mortgage payment this coming year.

Respectfully submitted,

*Karen S. Miga*

