

UNION CENTER FIRE COMPANY **COMPANY MEETING**

November 7, 2016

PRESENT: R. Fiori, K. Miga, G. Greenlee, M. Belensky, D. Hoeflein, J. Drotar, D. Dieffenbacher, R. Bealo, F. Trzcinski, J. Buonomo, S. Bealo, M. Roberts, B. Polhamus, W. Miga, B. Dieffenbacher, K. Greenlee, R. McConnell, C. Buonomo

CALLED TO ORDER: 19:49

MINUTES FROM: 10/03/2016 **ACCEPTED:** F. Trzcinski, seconded by J. Drotar

TREASURER'S REPORT

Activity checking: \$15,623.16
General checking: \$14,988.06

Activity: \$3778.83
2% Money: \$11,844.33

- Remember to sign up for Amazon Smile and choose UCFC as your charity when you purchase Christmas gifts! It will cost you nothing.
- I sent out an account listing to everyone who has an account. Please review them and let me know if there are any errors.

ACCEPTED: J. Drotar, seconded by R. Fiori

BILLS AND COMMUNICATIONS

We received a handmade card from Union Center United Methodist Church on Maple Drive that says that we have been "adopted" by them, thanks to our participation in their Trunk-or-Treat. It is posted on the bulletin board at Station 1 if you would like to see it. (Thanks to the members who participated!)

BOARD COMMUNICATIONS

There were seven people on the list of Members Not in Good Standing that K. Miga sent out on October 6, 2016. Some people have made up their hours and here is the updated list of members who are still MNIGS:

- K. Battaglini
- D. Glover
- T. Mason

This is the list of members who are now considered inactive due to quarterly hours:

- B. Gazdik
- M. Henry (inactive Life Member)
- A. Holton

- J. Pedro

I. Espada has submitted his resignation, effective December 1, 2016, because he is moving to Vestal ☹

Members returning to active status from leaves of absence or inactive status must complete a physical and sign the Code of Ethics within 2 months of their return.

Any member who needs a physical should contact W. Miga or R. Bealo for an authorization form before going for a physical.

OFFICER REPORTS

CHIEF: No report.

FIRST ASSISTANT CHIEF: No report.

SECOND ASSISTANT CHIEF:

- I would like to thank everyone who helped out at the Fall Festival at the school. The weather was bad, but everything went well and I appreciate everybody's help.

DAY CAPTAIN:

- I would like to thank K. Miga for the years that she put in as a green tag. She turned in her mask a few weeks ago.

NIGHT CAPTAIN: No report.

FIRST LIEUTENANT: No report.

SECOND LIEUTENANT: No report.

FIRE POLICE CAPTAIN: No report.

EMS:

- Please join me in offering congratulations to M. Roberts, who has been promoted to EMS Crew Chief after a successful evaluation period (*applause*)
- There will be a Certified First Responder course beginning February 20, 2017 in Vestal, which will meet Monday and Wednesday evenings. This includes a refresher track for anyone who has been certified as an EMT or CFR in the past. This is a perfect opportunity for interested members to get involved in the Med Team. This course is only held once a year in Broome County, and in Western Broome only about every other year. Go to <http://www.gobroomecounty.com/e911/emergency-medical-services> to see a detailed schedule of the course. Please contact me if you are interested.
- There will be an EMS conference this Saturday, November 12, 2016, 8:30 AM- 5:00 PM, at the Innovative Technologies Complex at Binghamton University, 85 Murray Hill Road. The cost is only \$30. The brochure has been sent out via e-mail for anyone who is interested.

- The annual Concepts in Trauma and Emergency Care conference will be held on Friday, November 18, 2016 and Saturday, November 19, 2016 at the Treadway Conference Center in Owego. Go to www.conceptsintrauma.org for details and/or to register.
- EMS Training will be held on Thursday November 17, 2016 beginning at 7:00 PM at Station 1. The topic will be recognizing and reporting child abuse, neglect, and maltreatment.

FIRE MARSHAL: No report.

SAFETY OFFICER: No report.

MAINTENANCE:

- We are still waiting for the speedometer for the pump-tanker. Spartan is having trouble diagnosing the issue and we are still waiting for parts.
- Brush truck front spray bar valve control head is bad and the whole head is gone for repair. It is under warranty.
- Keep up with the online reporting, which is working out well.
- EMS vehicle has new front brakes; take it easy on them for a little while, but please use it.
- We are going to start using fuel additive for the diesel rigs, one bottle per month. Every other time we get fuel, we add a bottle. I will add the first ones and will write it in the book so that the drivers see it. When you add the fuel additive, please remember to write it down in the book.

AIR/CASCADE: No report.

TRAINING:

- Saturday training is going well.
- I. Espada got his hot run the other day for small vehicles. Keep up the great work, Ivan.
- M. Wiley got his hot run on the squad the other day as well.
- T. Meschter took a survival class SCBA the other day. I hope that he did well.

HEALTH/SAFETY: No report.

AUDIT: No report.

PARADE:

- Three parades are coming up.
 - The first one is the Endicott Veterans Parade on Friday, November 11, 2016. W. Miga has agreed to head this up. Meet at Station 2 at 17:30 and be in the Huron parking lot by 18:30.
 - The second one is the Johnson City Holiday Parade on Thursday, December 1, 2016. S. Bealo is in charge if she gets out of work on time. Meet at Station 2 at 17:30 and be in Johnson City by 18:00 to decorate the truck.
 - The third one is the Endicott Holiday Parade on Saturday, December 3, 2016. I (R. Bealo) will head this one. Meet at Station 2 at 15:00 and be in Endicott by 15:30 to decorate the truck.
- I would like to ask the Auxiliary to help out with the decorating of the trucks.

AUXILIARY:

- The Auxiliary visited DeGennaro's at Enjoie Golf Course to discuss the menu and the decorations. The Christmas party will be on December 3, 2016 from 6 to 10 p.m. Dinner is at 7 p.m.
 - The menu for the party is as follows:
 - Appetizers – antipasto salad, fresh fruit, and spinach dip.
 - Meal – prime rib, haddock, roasted red potatoes, buttered carrots, and penne with vodka sauce.
 - They are accommodating special diets.
 - Bar- a tab will be kept.
 - Cookie trays – to be ordered from Country Wagon.
 - The contract has been signed and the deposit was paid.
 - An e-mail will be sent to all members with the details. Please RSVP to me (B. Polhamus) by November 20, 2016 as I need to give a final count on November 21, 2016.
- Tomorrow we will be holding our Election Day bake sale.
- We are unclear about the requirements for using the utility truck. (See New Business)

BYLAW:

- The bylaw proposal which was tabled last month that addressed the process of resignation from the company was brought up for a vote again. No changes were made to the original proposal.

YES: 15

NO: 0

ABSTAIN: 1

- The bylaw committee is in the process of reviewing a proposal that addresses a sentence in the Auxiliary membership section that includes the phrase “shall be required to perform the duties of auxiliary services, including services at fires and other emergencies.” No other membership categories include any reference to being required to do anything. The implication of this bylaw is that, no matter what the circumstances, each Auxiliary member is required to respond to the scene. We will be sending this out and hope to bring this proposal up for a vote at the December meeting.

B. C. FIREFIGHTERS ASSOCIATION:

- I was unable to attend the meeting due to work and will not be able to attend for the rest of the year. S. Bealo will try to attend; if anyone else is able to attend, let me know and I will provide the dates, times and locations of the meetings.

WEBSITE: No report.

RETENTION/ RECRUITING/ MEMBERSHIP:

- This evening we have two new people to vote in and an old member who is coming back to us.
 - Christina Buonomo – Her background check went to County, but they did not complete it. It has been resubmitted. References are all good and she is recommended for probationary membership. She is interested in joining the Auxiliary.

We updated two of the financial policies following recommendations from our CPA. Every purchase order now needs to be approved by the account owner regardless of the amount. For better accountability, W. Miga and B. Dieffenbacher will no longer be signing both checks and purchase orders for the same account. W. Miga will sign the check and B. Dieffenbacher will sign the purchase order, or vice versa. Regular bills will be an exception, such as utility bills and recurring bills such as bookkeeping and cleaning. G. Greenlee asked how members will know who the account owners are. W. Miga said that we will put a list of accounts and account owners on the website (unless someone has a better idea).

Regarding OSHA requirements, R. Bealo will be sending out information regarding what each member needs in terms of training hours. Members are encouraged to complete their hours by the end of the year. The following members have already completed all of their required hours:

- K. Battaglini
- R. Bealo
- S. Bealo
- B. Dieffenbacher
- D. Dieffenbacher
- A. Drake
- S. Drake
- I. Espada
- R. Fiori
- D. Glover
- A. Greenlee
- G. Greenlee
- K. Greenlee
- R. McConnell
- S. Meschter
- T. Meschter
- W. Miga
- B. Polhamus
- A. Silvestri
- F. Trzcinski
- J. VanKuren
- M. Wiley

F. Trzcinski mentioned that one of the lights for the flagpole and one for the monument in front of Station 1 are out. G. Greenlee said that he has been trying to figure this out for months. W. Miga said that when K. Battaglini returns, we will need to reorganize the building committee to address some of these issues.

Regarding the Auxiliary's use of the Utility, M. Belensky said that there is nothing official in writing. As far as who can do driver training for the Utility and what the requirements are for the Auxiliary, W. Miga said that we need to go to the chief and/or the training officer to get some written clarification. There is also a question as to whether the Auxiliary members are covered by the company insurance or their personal insurance if they are driving their personal vehicles to something like training. This also needs to be clarified.

Thank you to M. Roberts and J. Buonomo for providing the food this evening!

REFRESHMENTS FOR NEXT MEETING: R. McConnell

NUMBER ATTENDING: 18

VOTING: 16

TIME ADJORNED: 20:52 Motion to adjourn was made by R. Bealo, seconded by G. Greenlee, and all were in agreement.

NEXT MEETING: December 5, 2016

Respectfully submitted, *Karen S. Miga*