

# UNION CENTER FIRE COMPANY

## BOARD MEETING

February 4, 2017

**PRESENT:** W. Miga, K. Battaglini, B. Dieffenbacher, R. Bealo, C. Hoyt, K. Miga, R. McConnell

### **NOT PRESENT:**

Leadership: Wes passed out his notes from the Meridian Training Solutions leadership class and asked for feedback as to how he is doing and what he can do to improve. Everyone can send him feedback.

Chaplain: We unanimously agreed to appoint Ray Serowik as the chaplain of the company.

Generators: The generator at Station 1 should be functioning. The battery was apparently dead; Ken will ask Rob if it needs to be hooked to shore power to keep this from happening in the future. We have been unable to locate the manual for the generator at Station 2 and for some reason someone pried the plate off of it, so we have no code, no type, no serial number, etc. No parts can be ordered without serial numbers and we therefore may not be able to service it. We might have to get a new one.

Ceiling insulation at Station 2: We will discuss the insulation for the ceiling at Station 2 when Ken finishes getting more information and prices from different companies. Bob suggested installing Big Ass Fans (the company name) in the bay area in order to circulate the heat downwards, since the ceiling would already have to be rewired for lighting in the process of insulating the ceiling. Ken said that we could also look at getting a boiler to provide hot water heat circulation in the bay area as another option.

Alice's contract: The amount of Alice's contract has not changed in 5 years; we voted unanimously to approve a negotiated increase from \$500 to \$550 per month, effective March 1, 2017.

Budget meeting: The last budget meeting is scheduled for Monday, February 6, 2017. Wes thanked Bill for his 6 years of service as treasurer. (Thank you, Bill, for the wonderful job you have done. We will miss you!) We will also cover the insurance items that Wes previously sent out in an e-mail at that meeting.

OSHA training: Bob reviewed the changes that he made to the letter for the membership. Chris pointed out that the OSHA classes on the Internet point members to

our specific policies for sexual harassment, workplace violence, and blood-borne infectious control policies (which also must be reviewed annually by the board). Presently none of these is located on our website; they are all in the BOG binder at Station 1. We would like to put all of the company policies that are on the website and in the binder at Station 1 into one policy document; Karen volunteered to take care of this within a 2-month timeframe. Bob will tell the members today that the OSHA letter will be e-mailed to them ASAP; meanwhile, we will need to figure out how the training hours will be tracked so that members can get credit for company training hours each quarter.

Board meetings: We are scheduling board meetings for February 13 and 20, 2017 and March 13 and 20, 2017 to address everything that is currently on our plate. We are hoping to be able to cancel some of these meetings if we get far enough ahead.

Respectfully submitted,

*Karen S. Miga*

