

UNION CENTER FIRE COMPANY

BOARD MEETING

April 3, 2017

PRESENT: W. Miga, K. Battaglini, C. Hoyt, R. Bealo, K. Miga, J. Drotar, B. Polhamus, H. Polhamus, R. McConnell

NOT PRESENT: S. Meschter

Pest control: There are ants all over the place at Station 1, probably because of the heated floor. The exterminator thinks that the commercial version of gel should work better than spraying. He recommended a monthly program, as this will be a recurrent problem, treating both the exterior and interior (including spiders). This would cost \$55 per month. We decided that this would be a good idea and it appears that we can pay annually. We will provide the exterminator with a key fob.

Washing machine at Station 1: Still having problems; Ken will call the Maytag repairman.

Election results: Wes will send these to Alice for the newsletter and will change the names on the officer page on the website.

Outlook: Stephan did not send the rig outlook to Chris yet; Wes will ask him to do so. Wes would like the outlook done by the end of June so that we can provide the most accurate numbers when we go to the Towns.

CPA for audit: Bill had identified items that will be needed for the next audit by the CPA, and Stephan will begin to gather them.

OSHA: Jeff Winchell sent a request to Western Broome for when they would like to hold the class. They are looking at September/October. This is too late for us. We can see if we can do separate trainings for things like blood-borne pathogens and other topics that are not addressed in training; otherwise people will have to complete classes online. Bob will look into this.

EMS coverage: Dan Kerila was invited to the board meeting on April 10, 2017 to discuss this.

PESH items: The corner of Station 2 near the host rack needs to be cleaned up and MDS sheets and policies addressed. Ken thinks we need a work detail at Station 2 to decide what can be done with the stuff there. Wes thinks that some of it has already been cleaned up. Ken will look at it and see what needs to be done.

EMS Apparel: Bob still needs to talk to Dan Kerila about personalized items for EMS members when they come off of probation. He will see whether Dan is okay with the same job shirts that we have for firefighters.

Digital records: Wes is going to purchase a scanner. Chris will ask Kelly if she wants to scan the training records at the end of the year, or if she would like us to ask someone else to do it.

Key fob: Wes will show Bob how to do this after the meeting tonight.

Worker's Comp: Wes will review what is going on with this after Frank's case is closed. Tom Vroman is sending information to Chris regarding obtaining Worker's Comp through the County, which might be free or vastly less expensive than what we are paying now. Tom said to give him a few weeks to do this. We will need to do some things differently; for example, company physicals will have to first be done by the health department (after the first one they can be done by any Occ Med provider).

Policies: Meeting is set up for April 10, 2017 to address these.

FOIL policy: The sample seems a bit complicated and we may need to ask our attorney for help to tailor this to our organization's needs. We might be able to obtain information from the town as well.

Insurance certificates: Bob will ask our bookkeeper to generate a list of vendors, and we will then use it to determine which members will be in charge of the various accounts.

ImageTrend: Chris says that the biggest problem occurs when you are canceled en route and the system makes you enter an arrival time. Once Chris gets all of the problems down in writing, we can pursue a solution with County.

Probationary members: We will address this potential issue once we are done with the new rig financing.

New rig financing: We are going to obtain the loan from REV. Wes put in the application and everything is lined up to be completed by April 28, 2017. The announcement should be in the newspaper tomorrow, April 4, 2017. The public hearing should occur 14 days after that on April 18, 2017. At the public hearing the financial aspects will be presented by Wes. We will need someone from the truck committee to talk about the actual truck. The Town of Union resolution is expected on April 19, 2017. Financing paperwork is expected to be signed between April 20, 2017 and April 28, 2017. The truck committee still needs to meet with the engineer to do a pre-build; until then we will not know the actual price of the truck, but it will not exceed \$705,000, as

approved by the company. We need to sign the pre-build proposal; Chris will ask for a PDF version.

Respectfully submitted,

Karen S. Miga